

| 2023 Fee Schedule | Children 0-3 years | Over Three-year-olds | With 20 ECE Hours |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1a): Full Week 41-50 Hours 1b) Flat rate: 35-40 hours and a minimum of 45 weeks a year. | \$270 per week Flat Rate of \$250.00 a week. 20 CREDITS A YEAR FOR ABSENCES | \$270 per week Flat Rate of \$250.00 a week. | \$270 less \$104.60 for free 20 hours=\$165.40 \$250 less \$104.60 for free 20 hours=\$145.40 NO CREDITS FOR ABSENCES |
| 2): Long Day Minimum of 6.5 hours a day. | Rate= \$7.25 15 CREDITS FOR ABSENCES Examples: 1 seven hour day will cost \$50.75 3 eight hour days = \$174.00 3 seven hour days = \$152.25 4 nine hour days = \$261.00 5 seven hour days = \$253.75 | Rate= \$7.25 NO CREDITS FOR ABSENCES | Reminder: A maximum of 6 hours per day can be claimed for the 20 free hours; Any extra hours will be charged for. Examples: 1 seven hour day will cost \$7.25 3 eight hour days = \$43.50 3 seven hour days = \$21.75 4 nine hour days = \$116.00 5 seven hour days = \$108.75 |
| Class 3): School Day 6 hour booking between 8.30- 15.30 | Rate= \$7.95 10 CREDITS FOR ABSENCES | Minimum of 3 days a week- (ie: 18 hours a week) between 8.30am – 15.30pm. Rate: \$7.95 | Day 4= \$31.80 Day 5= \$79.50 NO CREDITS FOR ABSENCES |
| Class 4): Morning Minimum of 4 hours between 7.30-13.15pm | Rate: \$7.95 an hour 7 CREDITS FOR ABSENCES | NO MORNING SESSION | N/A |
| Class 5): Afternoon Minimum of 3 hours between 1330-1730pm | Rate: \$6.75 an hour 5 CREDITS FOR ABSENCES | Rate: \$6.75 an hour NO CREDITS FOR ABSENCES | No charge if using 20 hours free |
| 2nd child | A discount may be available to those who do not receive a subsidy or 20 free hours | | |
| CASUAL- | No permanent booking | \$8.25 per hour | |

SURREY PARK EARLY LEARNING CENTRE INCORPORATED SOCIETY

Welcomes your enquiry



Location: 55 Isabella Street Invercargill

Telephone: 032173477

Telephone: 032177063

After Hours: 0273576998

Postal Address: 55 Isabella Street, Glengarry, Invercargill 9810

Website: www.childcareinvercargill.co.nz

Email: admin@childcareinvercargill.co.nz

Facebook: Surrey Park Early Learning Centre Inc

About us:



- We are an Incorporated Society/Not for Profit Community Centre. We spend our money on your children's learning and continually improving our service to you.
- The centre is administered by a Director and a Governance Committee with parent representatives. It is the aim of the centre to ensure the decisions made by the centre reflect the interests of those using it. To achieve this aim, consultation is on-going.
- The centre was established in 1986 specifically to provide spaces for the children of relieving teachers. The centre now accepts enrolments from all community members but recognises the original intent of the centre by saving two spaces daily for the children of relieving teachers.
- We have a very spacious building and expansive outdoor play areas.
- We are a well-established centre- we have 30+ years of experience in providing quality education and care. (Read our latest ERO Report on our website) at www.invercargillchildcare.co.nz.
- We have a very high ratio of qualified and experienced teachers with a very low staff turnover enabling your child to develop trusting relationships with teachers.
- High teacher to child ratios enables us to give children individualised attention based on current research and best teaching practice.
- We acknowledge parents as the primary caregivers and educators of their children. We aim to support your values, customs and beliefs and give consistency in care and education.
- Reporting to parents is done by way of newsletters and termly room reports filed in Account files, emailed or on our website, and daily notebooks for younger children. Parent / family evenings are held termly.
- We aim to provide a safe and healthy environment by meeting regulations. Our policy concerning sickness is detailed on the website and in the Parent Information handbook.
- Morning and afternoon tea is provided for all children, and lunch for day bookings. These meals are included in the hourly rate.
- Other costs: An annual enrolment fee to join our Incorporated Society is charged in April. Families supply their own nappies. No extra "optional charges"
- **FULL FEES are charged for absences if your child is three or over and on a WINZ subsidy, or receiving the 20 hours free; There is also a full charge for enrolments on statutory days between February and November - this is because we have to pay staff for these days and we do not receive government funding for Public Holidays.**
- Accounts are made up weekly and emailed or placed in your named file in the entrance foyer of your child's room. We ask that you clear your file weekly to keep up with our information about what is happening in the centre
- **For mixed rate bookings the rate charged depends on the greater of: the booking with the highest hourly rate or the booking with the greatest number of hours.**
- A late fee of \$10.00 for every ¼ hour will be charged for habitual lateness.

Initial Enrolment Details

Name of Parent/Caregiver:

Contact Phone Number:

Address:

.....

Name of Child:.....

Child's Birthdate.....

I wish the booking to start on/..... 2023

When the centre can accept this booking, you will be sent a handbook and an enrolment pack. Confirmation of your booking will be made when the completed enrolment form and other required paperwork has been returned to the centre, with the non-refundable deposit of one week's fees. This payment will be credited to your first account when enrolment has commenced.

Thank you for your enquiry.

Please state the goal/s you hope your child will achieve while attending the centre. The teachers will work with you to plan a programme to help meet these goals.

Enrolment Requirements

- 1) Do you require a casual (no set day) or a regular permanent booking?
- 2) Work & Income Subsidy – I am/am not entitled to a subsidy for fees.
- 3) State the fee class you wish to enrol for. (Refer to attached sheet for fee details. Class ____.
- 4) Twenty Free Hours for Three- & Four-Year-Olds: I wish to use ____ hours of my twenty free at this centre. I am / am not, enrolled at another Early Learning Centre for ____ free hours
- 5) Hours Required:

| Days | Times 1 st preference | 2 nd preference |
|-----------|----------------------------------|----------------------------|
| Monday | | |
| Tuesday | | |
| Wednesday | | |
| Thursday | | |
| Friday | | |

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|-------------------------------------------------------------|
| For Office Use: |
| Booking accepted in Room: _____ |
| Class _____ with ____ days of credit, Minimum of ____ Hours |
| ____ weeks per year. |
| Call back / Alternative options: |
| _____ |